HOGAN DATA
*Managing Your Information!*

# DataPlus Plugins & Tools

## Add functionality & extend the capabilities of Act!.

- **dpHistory – with one click of a button, will create Act activity, clear the activity, create an Act history. Your record is now in Task List, History List, Calendar & available in contact or company Activity & History tab.**

- **When saving dpHistory you can choose to send current contact email with history details in body.**

- **While taking notes using dpHistory you can continue to use all functions within Act.**

- **When you start dpHistory, timer starts providing accuracy of duration for your activity & history.**

- **Auto Fill regarding & details saving you time & providing consistency.**

# Compare

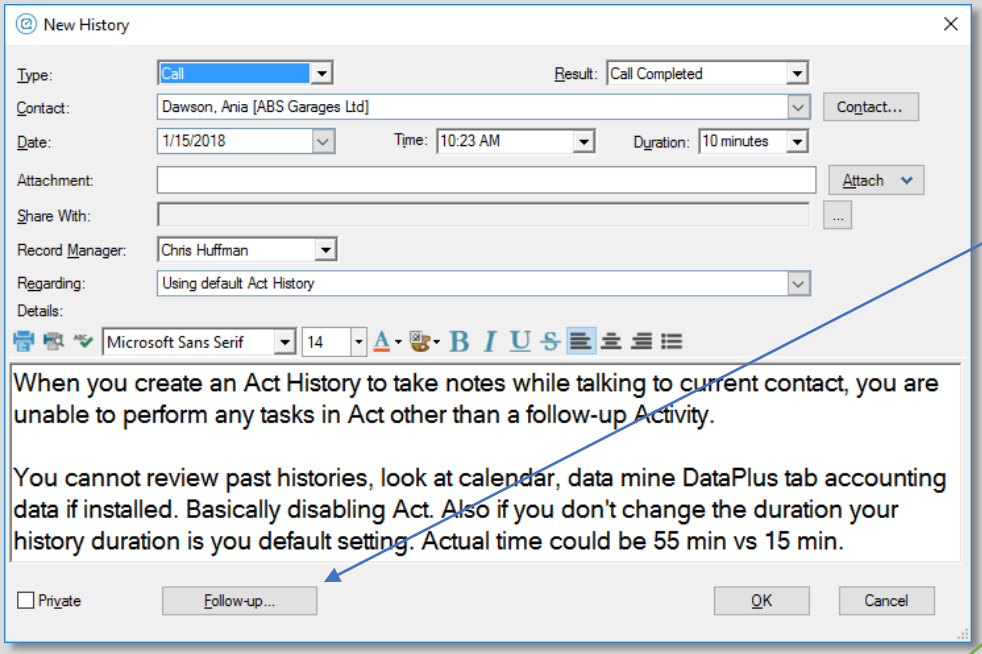
The default Act History & dpHistory look very much alike.

Performance, time & usage are quite different.

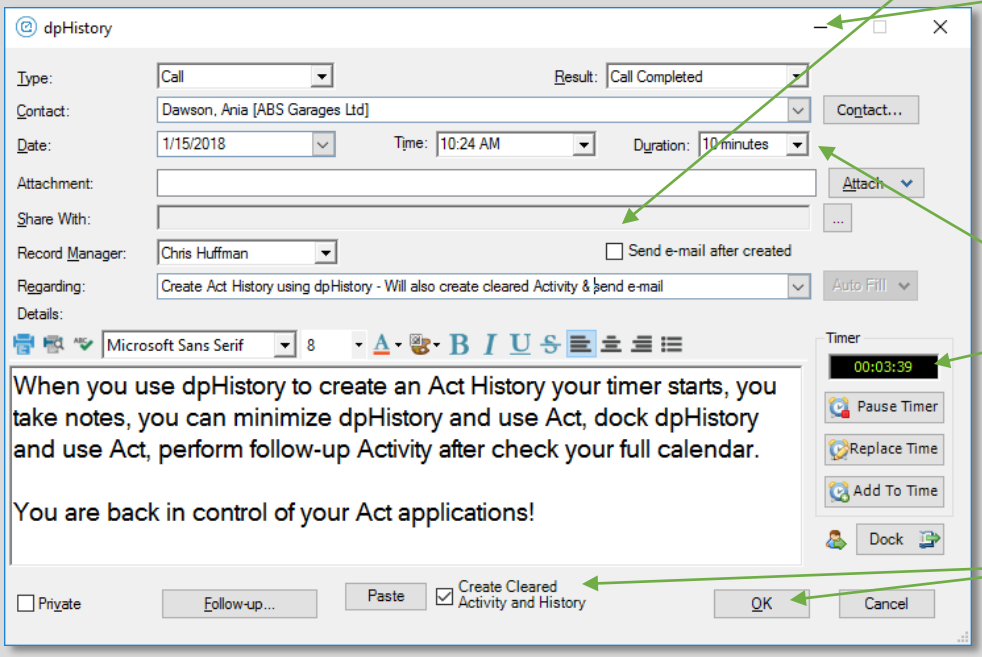
When you use dpHistory, you are in command of your valuable use of Act.

You choose to have history recorded on your calendar with less mouse clicks!

## Your default Act History




## Your Act History using dpHistory




Using Act History disables any continued use of Act except follow=up

Send email to current contact with details of history!

Minimize dpHistory and access Act!

Active timer giving you "actual" duration when completed

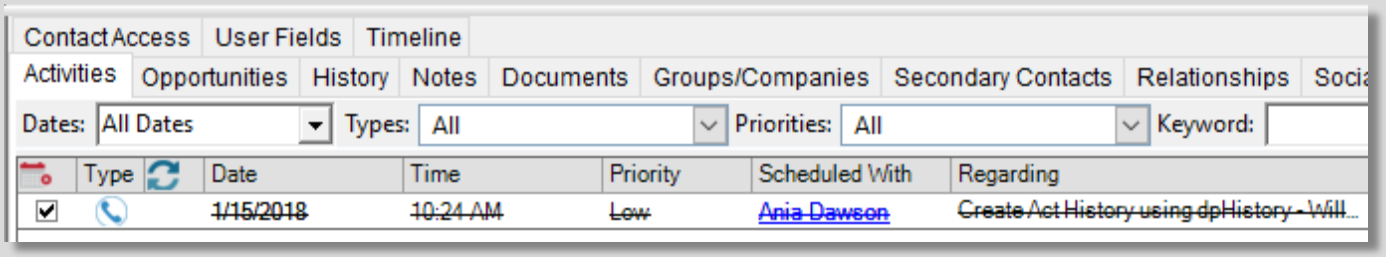
When you hit OK, dpHistory creates Activity, clears Activity, creates History!

# History Records

**dpHistory** provides more accurate records in Act.

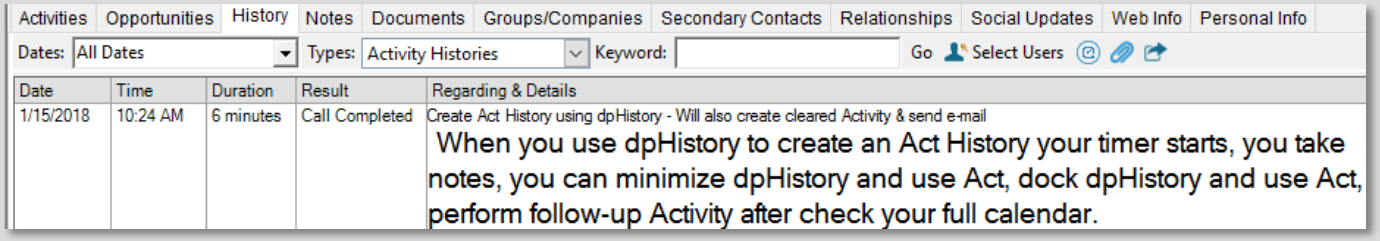
## Contact Activity

After creating dpHistory, a cleared activity is created with actual duration.



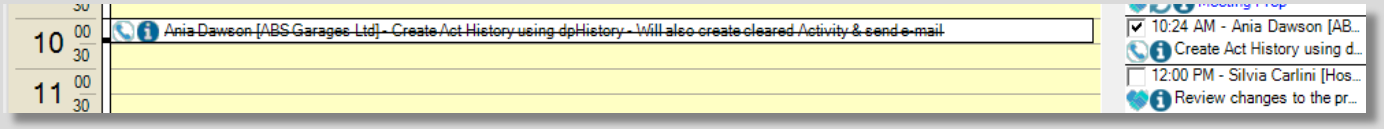

## Contact History

After creating dpHistory, a history is created with actual duration.



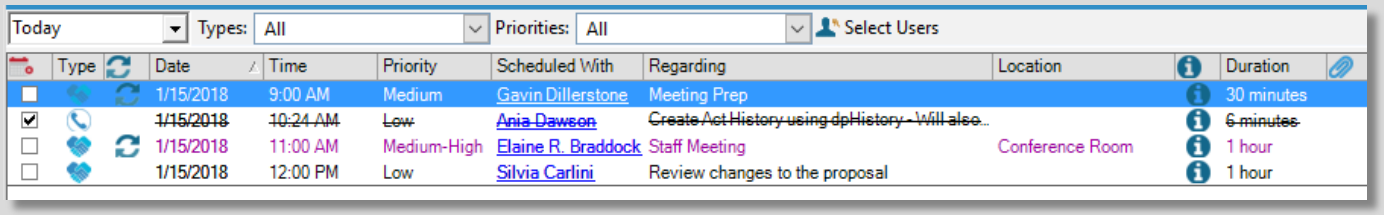

## Calendar

After creating dpHistory, activity is displayed in calendar.



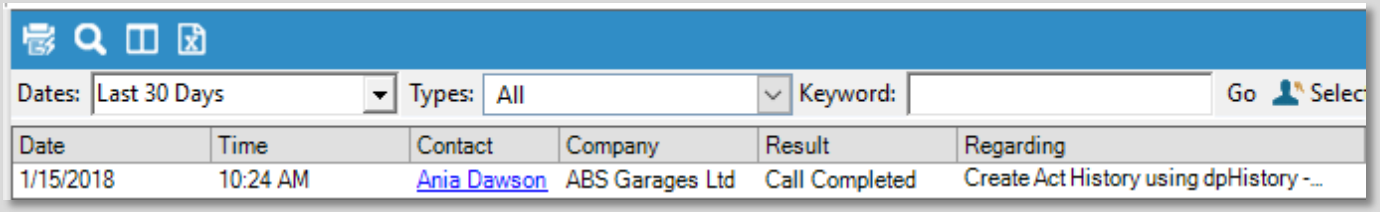

## Task List

After creating dpHistory, cleared activity is displayed in Task List.




## History List

After creating dpHistory, history is displayed in History List.



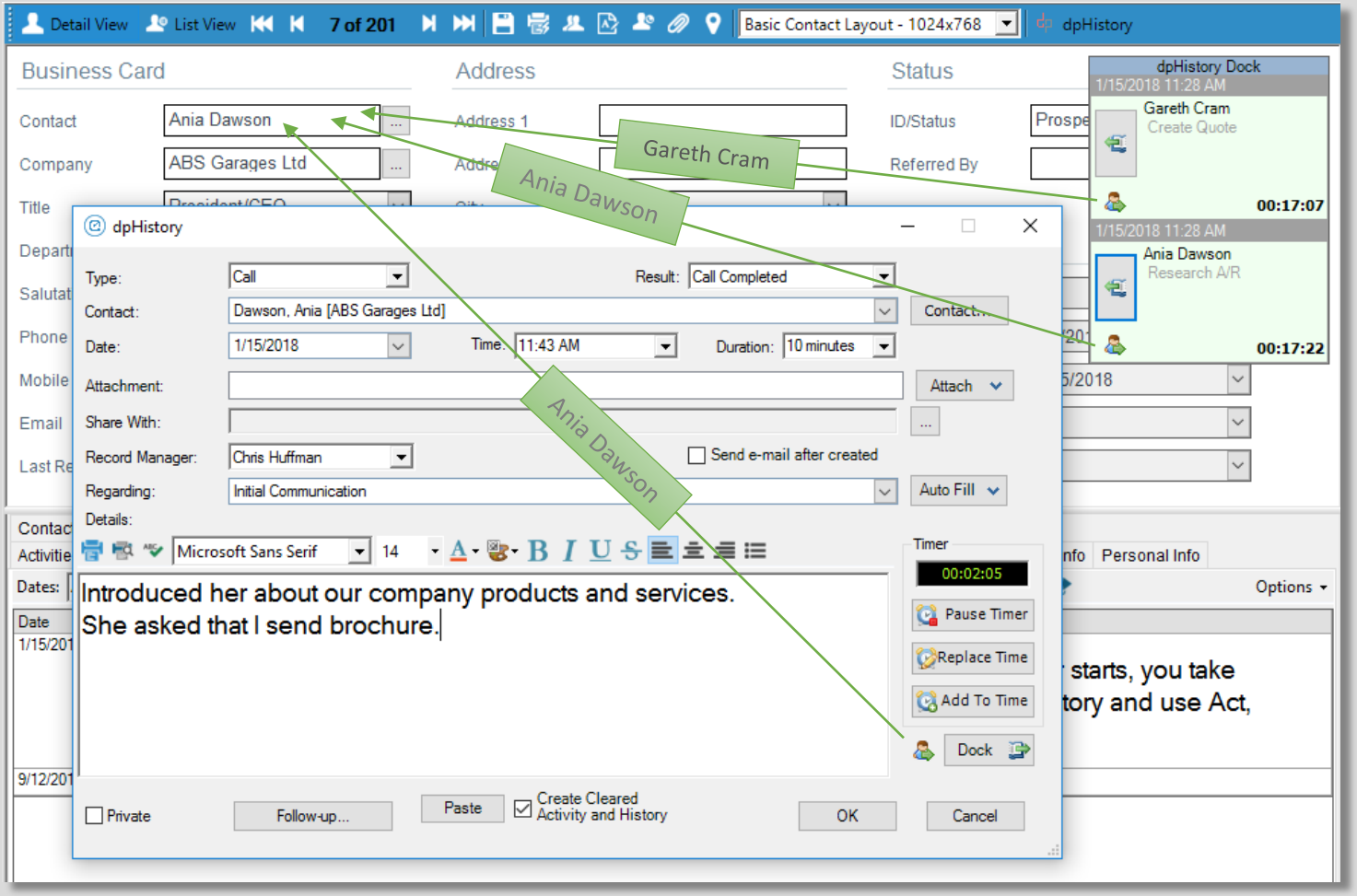
# Additional Uses

Dock multiple dpHistory instances. Jump to running dpHistory contacts by clicking on avatar icon.

Working on a project for contact? Pause dpHistory, launch new dpHistory instance for new phone call. When completed open running instance and restart timer!

## Dock Multible dpHistorys

- Navigate to different contacts while working.
- Track multi tasking for your daily activities with your contacts.
- dpHistory records the actual time duration for each history.
- E-mail contact with history regarding and details, making them aware of what you are doing for them.



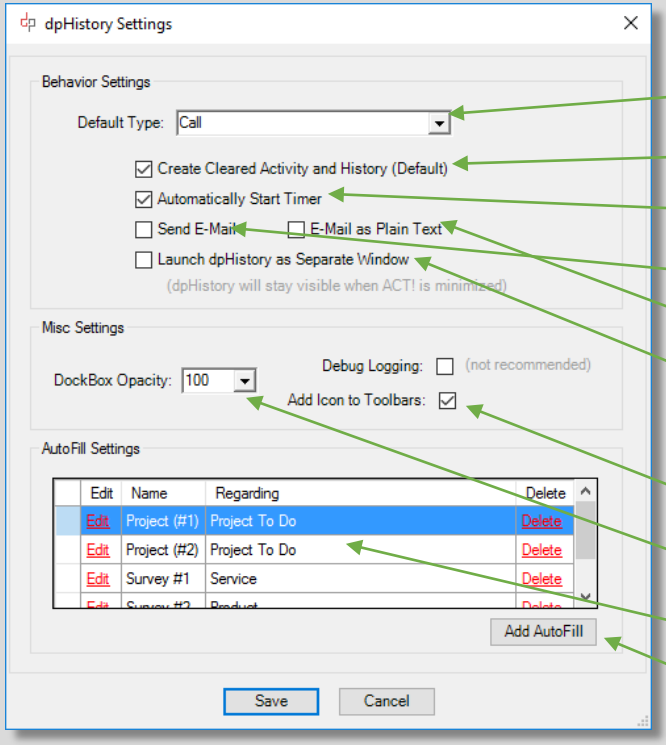
# Settings and Auto Fill Tasks

Launch dpHistory Setting from Act.

Modify Settings with your preferences.

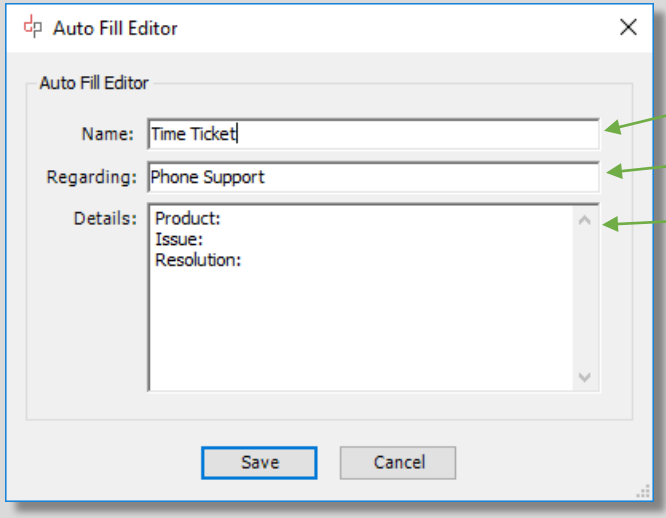
Create Auto Fill saving you time & creating consistencies

## dpHistory Settings



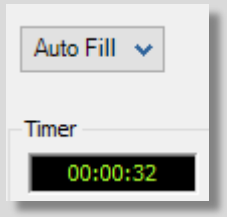

### Set your preferences for dpHistory

- Default Type
- Create Cleared Activity & History
- Automatically Start Timer
- Send E-Mail
- E-Mail as Plain Text
- Launch dpHistory as Separate Window
- Add Icon to Toolbars
- Dock Opacity
- Edit/Delete Auto Fill
- Add Auto Fill




### Create or edit Auto Fill

- Name
- Regarding
- Details




When running dpHistory, click on Auto Fill to fill regarding & details saving you time!

# Using Auto Fill

Launch dpHistory instance.

Click on Auto Fill with predefined settings.

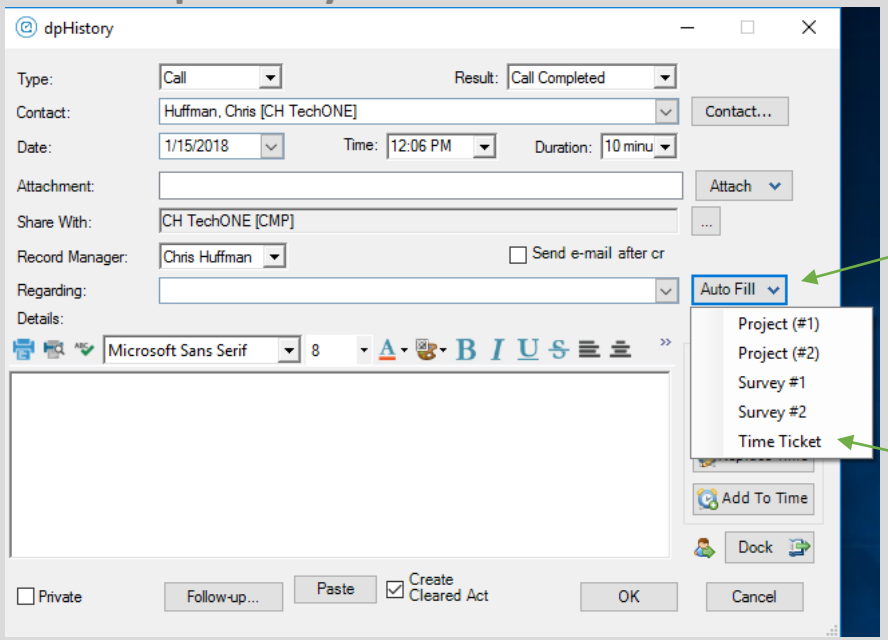
Navigate & use Act with dpHistory open.

Record additional information in history details.

When finished, click OK.

dpHistory creates & clears activity and creates a history.

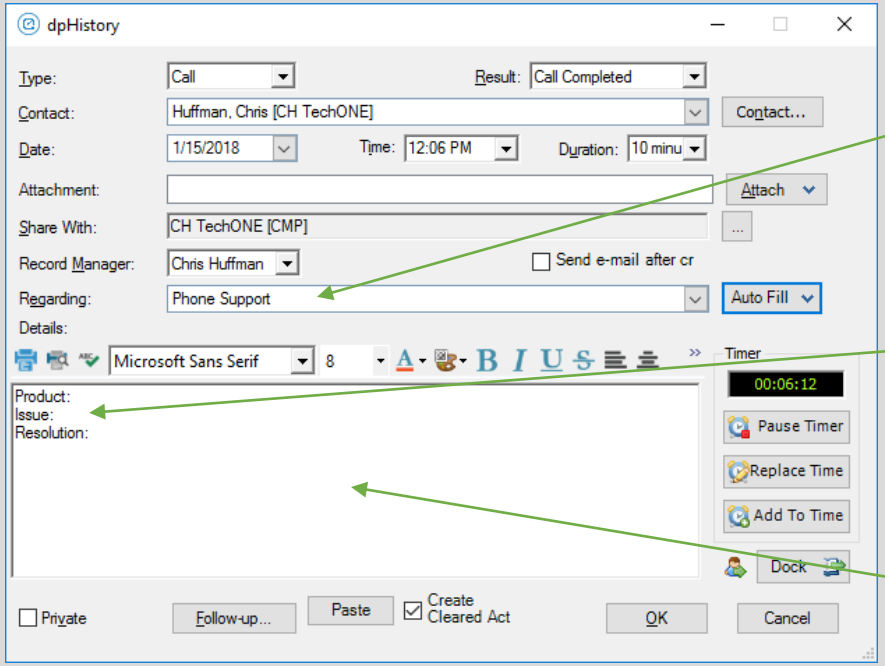
## Create dpHistory




Launch dpHistory & click on Auto Fill

Choose preferred Auto Fill setting

## Launch Auto Fill




Auto fill History regarding

Auto fill History details

Edit your details while online with contact

# More DataPlus Plugins & Tools

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QuoteWerks Partner – QuoteWerks Developer
Sage Software Partner – Sage Software Developer
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